Case Studies

Directions

- Using the spaces provided and sections of the form HUD-50058, answer the following rent calculation questions and calculate the elements of annual income, adjusted income, TTP, family share, and the housing assistance payment.
- **Note**: Not all case studies have follow-up questions.

Case Study 1: Alabaster Family

- **Situation:** The PHA is conducting its second annual recertification for the Alabaster Family.
- Family information:

Relation	Name	Age	Disabled
Head	Ava Alabaster	33	N
Youth	Alice Alabaster	12	N
Youth	Allan Alabaster	10	N

- Ava works full-time (40 hours per week) earning \$16.50 per hour.
- Ava reported that she has a non-interest-bearing checking worth \$1,300. This is her only asset.
- Ava's children are in an after school child care program while she works. She qualifies for a reduced rate. With her subsidy, Ava pays \$50 per week per child (\$100 total) for child care. This reduced rate stays the same even during school holidays when the kids are in the care program for full days. Ava's children.

Unit information:

- Unit size: 2-bedroom

Voucher size: 2-bedroomRent to Owner: \$1,575

2-bedroom payment standard: \$1,6502-bedroom utility allowance: \$125

PHA policy:

- The PHA's minimum rent is \$50

6. Assets

6a. Family Member Name	No.	6b. Type of asset	6c. Is this asset included in net family assets?	6d. Cash	value of asset	6e. Actu	al Income	6f. Imput	ed Income
				\$		\$		\$	
				\$		\$		\$	
				\$		\$		\$	
				\$		\$		\$	
				\$		\$		\$	
				\$		\$		\$	
				\$		\$		\$	
				\$		\$		\$	
6g, 6h, 6i. Total net family assets, total actual income, total imputed income			\$	6g.	\$	6h.	\$	6i.	
6j. Passbook rate	(writte	n as deci	mal)	•		•			6j.
6k. Final asset in	come:	6h + 6i (see instruction bookle	t)					6k.

7. Income

7a. Family Member Name	No.	7b. Income Code	7c. Calculation (PHA use)	7d. Dollars per year	7e. Income exclusions	7f. Income after exclusions	
		0000				(7d minus 7e)	
				\$	\$	\$	
				\$	\$	\$	
				\$	\$	\$	
				\$	\$	\$	
				\$	\$	\$	
				\$	\$	\$	
				\$	\$	\$	
				\$	\$	\$	
				\$	\$	\$	
-				\$	\$	\$	
				\$	\$	\$	
				\$	\$	\$	
7g. Column total		1				\$ 7g.	
7h. Reserved							
7i. Total annual income: 6k	7i.						
Over-Income Status (Pub	lic Hou	sing Only)				
7j. What is the applicable of	\$ 7j.						
7k. Is the family's annual in	7k. Is the family's annual income greater than the over-income limit? [] Y [] N						
7l. If the family is over-incor	ne, not	e the start	date of the 24 cor	nsecutive month grace p	period	71.	

8. Deductions and Allowances

8a. Total annual income: copy from 7i			\$	8a.
Permissive Deductions				
8b. Family Member Name	No.	8c. Type of permissive deduction	8d. Amount	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
8e. Total permissive deductions (sum			\$	8e.
If head/spouse/co-head is under 62 a	and no fan	nily member is disabled, skip to 8l		
8f. Medical/disability threshold: 8a X 0.			\$	8f.
		ce expense (if no disability expenses, skip to 8k)	\$	8g.
8h. Maximum disability allowance: If 8			\$	8h.
		ative and head/spouse/co-head is under 62 and not led, put 0	\$	8h.
	If neg	ative and head/spouse/co-head is elderly or disabled, copy	\$	8h.
8i. Earnings in 7d made possible by di			\$	8i.
		of 8h or 8i (if 8g is less than 8f and head/spouse/co-head	\$	8j.
	medical ex	penses (if head/spouse/co-head under 62 and not disabled,	\$	8k.
8l. Family is eligible for medical or child	care expe	nse hardshin or both?		81.
		al expense: 8j + 8k (if no disability expenses, copy from 8k)	\$	8m.
8n. Medical/disability assistance deduction:	If no o	disability assistance expenses or if 8g is less than 8f, put inus 8f (if 8m minus 8f is negative, put zero)	\$	8n.
	If disa	ability assistance expenses and 8g is greater than or equal copy from 8m	\$	8n.
8p. Elderly/disability allowance	"		\$	8p.
8q. Number of dependents (people unhousehold, spouse, co-head, foster chi		with disability, or full-time student. Do not count head of live-in aide.)		8q.
8r. Allowance per dependent	,	,	\$	8r.
8s. Dependent allowance: 8g X 8r			\$	8s.
8t. Total annual unreimbursed child ca	re costs		\$	8t.
8x. Total allowances: 8e + 8n + 8p + 8	s + 8t		\$	8x.
8y. Adjusted annual income: 8a minus	8x (if 8x is	larger, put 0)	\$	8y.

9. Total Tenant Payment (TTP)

9a. Total monthly income: 8a ÷ 12	\$ 9a.
9c. TTP if based on annual income: 9a X 0.10	\$ 9c.
9d. Adjusted monthly income: 8y ÷ 12	\$ 9d.
9e. Percentage of adjusted monthly income	\$ 9e.
9f. TTP if based on adjusted annual income: (9d X 9e) ÷ 100	\$ 9f.
9g. Welfare rent per month (if none, put 0)	\$ 9g.
9h. Minimum rent (if waived, put 0)	\$ 9h.
9i. Enhanced Voucher minimum rent	\$ 9i.
9j. TTP, highest of lines 9c, 9f, 9g, 9h, or 9i	\$ 9j.
9k. Most recent TTP	\$ 9k.
9m. Qualify for minimum rent hardship exemption? (Y or N)	\$ 9m.

12. Housing Choice Vouchers: Tenant Based Vouchers

12a. N	Number of bedrooms on Voucher			12a.
	s family now moving to this unit? (Y or N)		12b.	
12d D	Did family move into your PHA jurisdiction		12d.	
	skip to 12g)		124.	
12e C	Cost billed per month (put 0 if absorbed)	\$	12e.	
	PHA code billed		Ψ	12f.
		rate gross rent) [] Own manuf	actured home, lease space	121.
12h. C	Owner name	apied by 1 person		12h.
12i O	Owner TIN/SSN			12i.
12i. P	Payment standard for the family		\$	12j.
	Rent to owner		\$	12k.
	s the family receiving a higher payment sta	andard as a reasonable	\$	121.
	modation? (Y or N)		*	
	Utility allowance, if any		\$	12m.
	Security deposit paid by the PHA on behal	f of the family if any	\$	12n.
	Mobility-related services	in or and ranning, in any	<u> </u>	120(1).
	1) Did the family receive mobility-related s	ervices? (Y or N)		120(2).
	2) Date family began receiving mobility-rel			120(2).
	Gross rent of unit: 12k + 12m (or Space Re		\$	12p.
	Lower of 12j or 12p	5111,	\$	12g.
	TTP: copy from 9j		\$	12q. 12r.
12r T			141.	
	Total HAP: 12q minus 12r		\$	12s.
12s. T		b)	\$	12s.
12s. To Rent C	otal HAP: 12q minus 12r Calculation (if prorated rent, skip to 12al otal family share: 12p minus 12s	b)	\$	12s. 12t.
12s. To Rent C 12t. To 12u. H	otal HAP: 12q minus 12r Calculation (if prorated rent, skip to 12al otal family share: 12p minus 12s HAP to owner: lower of 12k or 12s	b)	\$ \$ \$	12s. 12t. 12u.
12s. To Rent C 12t. To 12u. H 12v. To	otal HAP: 12q minus 12r Calculation (if prorated rent, skip to 12al otal family share: 12p minus 12s HAP to owner: lower of 12k or 12s Tenant rent to owner: 12k minus 12u	·	\$ \$ \$ \$	12s. 12t.
12s. To Rent C 12t. To 12u. H 12v. To 12w. U	otal HAP: 12q minus 12r Calculation (if prorated rent, skip to 12al otal family share: 12p minus 12s HAP to owner: lower of 12k or 12s	·	\$ \$ \$	12s. 12t. 12u.
12s. To Rent C 12t. To 12u. H 12v. To 12w. U 12m	otal HAP: 12q minus 12r Calculation (if prorated rent, skip to 12al otal family share: 12p minus 12s HAP to owner: lower of 12k or 12s Tenant rent to owner: 12k minus 12u	·	\$ \$ \$ \$	12s. 12t. 12u. 12v.
12s. To Rent C 12t. To 12u. H 12v. To 12w. U 12m Prorate	Total HAP: 12q minus 12r Calculation (if prorated rent, skip to 12al otal family share: 12p minus 12s HAP to owner: lower of 12k or 12s Tenant rent to owner: 12k minus 12u Utility reimbursement to family: 12s minus 1	12u, but do not exceed	\$ \$ \$ \$	12s. 12t. 12u. 12v.
12s. To Rent C 12t. To 12u. H 12v. To 12w. U 12m Prorate 12ab.	Total HAP: 12q minus 12r Calculation (if prorated rent, skip to 12al otal family share: 12p minus 12s HAP to owner: lower of 12k or 12s Tenant rent to owner: 12k minus 12u Utility reimbursement to family: 12s minus 1 Ted Rent Calculation Normal total HAP: copy from 12s, but do recognitions.	12u, but do not exceed	\$ \$ \$ \$	12s. 12t. 12u. 12v. 12w.
12s. To Rent C 12t. To 12u. H 12v. To 12w. U 12m Prorate 12ab. 12ac.	Total HAP: 12q minus 12r Calculation (if prorated rent, skip to 12al otal family share: 12p minus 12s HAP to owner: lower of 12k or 12s Fenant rent to owner: 12k minus 12u Utility reimbursement to family: 12s minus 1 Teed Rent Calculation Normal total HAP: copy from 12s, but do r Total number eligible	12u, but do not exceed	\$ \$ \$ \$	12s. 12t. 12u. 12v. 12w. 12w.
12s. To Rent C 12t. To 12u. H 12v. To 12w. U 12m Prorate 12ab. 12ac. 12ad.	Calculation (if prorated rent, skip to 12al otal family share: 12p minus 12s HAP to owner: lower of 12k or 12s Fenant rent to owner: 12k minus 12u Utility reimbursement to family: 12s minus 1 ted Rent Calculation Normal total HAP: copy from 12s, but do record number eligible Total number in family	12u, but do not exceed	\$ \$ \$ \$	12s. 12t. 12u. 12v. 12w. 12w. 12ab. 12ac. 12ad.
12s. To Rent C 12t. To 12u. H 12v. To 12w. U 12m Prorate 12ab. 12ac. 12ad. 12ae.	Calculation (if prorated rent, skip to 12al otal family share: 12p minus 12s HAP to owner: lower of 12k or 12s Fenant rent to owner: 12k minus 12u Utility reimbursement to family: 12s minus 1 ted Rent Calculation Normal total HAP: copy from 12s, but do record number eligible Total number in family Proration percentage: 12ac ÷ 12ad	12u, but do not exceed	\$ \$ \$ \$	12s. 12t. 12u. 12v. 12w. 12ab. 12ab. 12ac. 12ad. 12ae.
12s. To Rent C 12t. To 12u. H 12v. To 12w. U 12m Prorate 12ab. 12ac. 12ad. 12ae. 12af.	Calculation (if prorated rent, skip to 12al otal family share: 12p minus 12s HAP to owner: lower of 12k or 12s Fenant rent to owner: 12k minus 12u Utility reimbursement to family: 12s minus 1 ted Rent Calculation Normal total HAP: copy from 12s, but do record total number eligible Total number in family Proration percentage: 12ac ÷ 12ad Prorated total HAP: 12ab X 12ae	12u, but do not exceed not exceed 12p	\$ \$ \$ \$	12s. 12t. 12u. 12v. 12v. 12w. 12ab. 12ac. 12ad. 12ae. 12af.
12s. To Rent C 12t. To 12u. H 12v. To 12w. U 12m Prorate 12ab. 12ac. 12ad. 12ae. 12af. 12ag.	Calculation (if prorated rent, skip to 12al otal family share: 12p minus 12s HAP to owner: lower of 12k or 12s Fenant rent to owner: 12k minus 12u Utility reimbursement to family: 12s minus 1 ted Rent Calculation Normal total HAP: copy from 12s, but do record total number eligible Total number in family Proration percentage: 12ac ÷ 12ad Prorated total HAP: 12ab X 12ae Mixed family total family contribution: 12p	12u, but do not exceed not exceed 12p	\$ \$ \$ \$	12s. 12t. 12u. 12v. 12w. 12ab. 12ac. 12ad. 12ae. 12af. 12ag.
12s. To Rent C 12t. To 12u. H 12v. To 12w. U 12m Prorate 12ab. 12ac. 12ad. 12ae. 12af. 12ag. 12ah.	Calculation (if prorated rent, skip to 12al otal family share: 12p minus 12s HAP to owner: lower of 12k or 12s Fenant rent to owner: 12k minus 12u Utility reimbursement to family: 12s minus 12u Itility allowance: 12p Itilit	not exceed 12p	\$ \$ \$ \$ \$ \$ \$	12s. 12t. 12u. 12v. 12v. 12w. 12ab. 12ac. 12ad. 12ae. 12af. 12ag. 12ag. 12ah.
12s. To Rent C 12t. To 12u. H 12v. To 12w. U 12m Prorate 12ab. 12ac. 12ad. 12ae. 12af. 12ag. 12ah.	Calculation (if prorated rent, skip to 12al otal family share: 12p minus 12s HAP to owner: lower of 12k or 12s Tenant rent to owner: 12k minus 12u Utility reimbursement to family: 12s minus 12u Itility reimbursement in family: 12s minus 12s min	12u, but do not exceed not exceed 12p	\$ \$ \$ \$	12s. 12t. 12u. 12v. 12w. 12ab. 12ac. 12ad. 12ae. 12af. 12ag.
12s. To Rent C 12t. To 12u. H 12v. To 12w. U 12m Prorate 12ab. 12ac. 12ad. 12ae. 12af. 12ag. 12ah. 12ai. 12ai. 12ai.	Calculation (if prorated rent, skip to 12al otal family share: 12p minus 12s HAP to owner: lower of 12k or 12s Tenant rent to owner: 12k minus 12u Utility reimbursement to family: 12s minus 12u Itility reimbursement in family: 12s minus 12s min	not exceed 12p minus 12af If positive or 0, put	\$ \$ \$ \$ \$ \$ \$	12s. 12t. 12u. 12v. 12w. 12ab. 12ac. 12ad. 12ae. 12af. 12ag. 12ah.
12s. To Rent C 12t. To 12u. H 12v. To 12w. U 12m Prorate 12ab. 12ac. 12ad. 12ae. 12af. 12ag. 12ah. 12ai. I minus 1	Calculation (if prorated rent, skip to 12al otal family share: 12p minus 12s HAP to owner: lower of 12k or 12s Tenant rent to owner: 12k minus 12u Utility reimbursement to family: 12s minus 12u Itility reimbursement in family: 12s minus 12s min	minus 12af If positive or 0, put tenant rent If negative, credit tenant	\$ \$ \$ \$ \$ \$ \$ \$	12s. 12t. 12u. 12v. 12v. 12w. 12ab. 12ac. 12ad. 12ae. 12af. 12ag. 12ah. 12ai.
12s. To Rent C 12t. To 12u. H 12v. To 12w. U 12m Prorate 12ab. 12ac. 12ad. 12ae. 12af. 12ag. 12ah. 12ai. I minus 1	Calculation (if prorated rent, skip to 12al otal family share: 12p minus 12s HAP to owner: lower of 12k or 12s Tenant rent to owner: 12k minus 12u Utility reimbursement to family: 12s minus 12u Itility allowance: 12ad Prorated total HAP: 12ab X 12ae Itility allowance: 12ab X 12ac Itility allowance: 12ab Itility allowance:	minus 12af If positive or 0, put tenant rent If negative, credit tenant	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	12s. 12t. 12u. 12v. 12v. 12w. 12ab. 12ac. 12ad. 12ae. 12af. 12ag. 12ah. 12ai.
12s. To Rent C 12t. To 12w. U 12m Prorate 12ab. 12ac. 12ad. 12ag. 12ah. 12ai. I minus 1 12aj. F Additio	Calculation (if prorated rent, skip to 12al otal family share: 12p minus 12s HAP to owner: lower of 12k or 12s Fenant rent to owner: 12k minus 12u Utility reimbursement to family: 12s minus 12u Otal family: 12ad Frorated total HAP: 12ab X 12ae Mixed family: 12ab X 12ae Otal family: 12ab X 12ab X 12ab Otal family: 12ab X 1	minus 12af If positive or 0, put tenant rent If negative, credit tenant 12ai is negative, put 12k	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	12s. 12t. 12u. 12v. 12v. 12w. 12ab. 12ac. 12ad. 12ae. 12af. 12ag. 12ah. 12ai.

Notes

Case Study 2: Butler Family

• **Situation:** The PHA is conducting an interim reexamination based on an income change, which was timely reported by Betty.

• Family information:

Relation	Name	Age	Disabled
Head	Betty Butler	43	N
Full-time Student	Bobbie Butler	18	N
Youth	Bert Butler	14	N
Youth	Bryte Butler	12	N

- Betty has a non-interest-bearing checking account worth \$10,200. Bobbie has a savings account with a current balance of \$5,000 and she reported that it earned \$65 in interest.
- At her annual, Betty was receiving \$750 a month in cash TANF benefits for herself and her children until last week when she was sanctioned by the welfare agency for noncompliance with their economic self-sufficiency requirements. The PHA verified that Betty's cash TANF was reduced to \$350 per month. This is expected to last for the next 12 months.
- Bobbie, a full-time junior college student, works part-time at Bath and Body Works, earning \$500 biweekly. Bobbie also receives an annual Pell Grant (which is assistance under Title IV of the HEA) in the amount of \$5,000.
- Betty pays a neighbor \$60 per week to care for Bryte while she attends school year-round

Unit information:

Unit size: 4-bedroomVoucher size: 3-bedroomRent to owner: \$1,750

4-bedroom payment standard: \$1,790
3-bedroom payment standard: \$1,620
4-bedroom utility allowance: \$170
3-bedroom utility allowance: \$145

• PHA policy:

- The PHA's minimum rent is \$25

6. Assets

6a. Family Member Name	No.	6b. Type of asset	6c. Is this asset included in net family assets?	6d. Cash v	alue of asset	6e. Actu	ial Income	6f. Imput	ed Income
				\$		\$		\$	
				\$		\$		\$	
				\$		\$		\$	
				\$		\$		\$	
				\$		\$		\$	
				\$		\$		\$	
				\$		\$		\$	
				\$		\$		\$	
6g, 6h, 6i. Total net family assets, total actual income, total imputed income			\$	6g.	\$	6h.	\$	6i.	
6j. Passbook rate (written as decimal)							6j.		
6k. Final asset in	come:	6h + 6i (see instruction bookle	t)					6k.

7. Income

7a. Family Member Name	No.	7b. Income Code	7c. Calculation (PHA use)	7d. Dollars per year	7e. Income exclusions	7f. Income after exclusions
		0000				(7d minus 7e)
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
7g. Column total		1				\$ 7g.
7h. Reserved						
7i. Total annual income: 6k	7i.					
Over-Income Status (Pub	lic Hou	sing Only)			
7j. What is the applicable over-income limit for families of this size?						\$ 7j.
7k. Is the family's annual income greater than the over-income limit?						7k.
7l. If the family is over-incor	ne, not	e the start	date of the 24 cor	nsecutive month grace p	period	71.

8. Deductions and Allowances

8a. Total annual income: copy from 7i			\$	8a.
Permissive Deductions				
8b. Family Member Name	No.	8c. Type of permissive deduction	8d. Amount	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
8e. Total permissive deductions (sum			\$	8e.
If head/spouse/co-head is under 62 a	and no fan	nily member is disabled, skip to 8l		
8f. Medical/disability threshold: 8a X 0.			\$	8f.
		ce expense (if no disability expenses, skip to 8k)	\$	8g.
8h. Maximum disability allowance: If 8			\$	8h.
		ative and head/spouse/co-head is under 62 and not led, put 0	\$	8h.
	If neg	ative and head/spouse/co-head is elderly or disabled, copy	\$	8h.
8i. Earnings in 7d made possible by di			\$	8i.
		of 8h or 8i (if 8g is less than 8f and head/spouse/co-head	\$	8j.
	medical ex	penses (if head/spouse/co-head under 62 and not disabled,	\$	8k.
8l. Family is eligible for medical or child	care expe	nse hardshin or both?		81.
		al expense: 8j + 8k (if no disability expenses, copy from 8k)	\$	8m.
8n. Medical/disability assistance deduction:	If no o	disability assistance expenses or if 8g is less than 8f, put inus 8f (if 8m minus 8f is negative, put zero)	\$	8n.
	If disa	ability assistance expenses and 8g is greater than or equal copy from 8m	\$	8n.
8p. Elderly/disability allowance	"		\$	8p.
8q. Number of dependents (people unhousehold, spouse, co-head, foster chi		with disability, or full-time student. Do not count head of live-in aide.)		8q.
8r. Allowance per dependent	,	,	\$	8r.
8s. Dependent allowance: 8g X 8r			\$	8s.
8t. Total annual unreimbursed child ca	re costs		\$	8t.
8x. Total allowances: 8e + 8n + 8p + 8	s + 8t		\$	8x.
8y. Adjusted annual income: 8a minus	8x (if 8x is	larger, put 0)	\$	8y.

9. Total Tenant Payment (TTP)

9a. Total monthly income: 8a ÷ 12	\$ 9a.
9c. TTP if based on annual income: 9a X 0.10	\$ 9c.
9d. Adjusted monthly income: 8y ÷ 12	\$ 9d.
9e. Percentage of adjusted monthly income	\$ 9e.
9f. TTP if based on adjusted annual income: (9d X 9e) ÷ 100	\$ 9f.
9g. Welfare rent per month (if none, put 0)	\$ 9g.
9h. Minimum rent (if waived, put 0)	\$ 9h.
9i. Enhanced Voucher minimum rent	\$ 9i.
9j. TTP, highest of lines 9c, 9f, 9g, 9h, or 9i	\$ 9j.
9k. Most recent TTP	\$ 9k.
9m. Qualify for minimum rent hardship exemption? (Y or N)	\$ 9m.

12. Housing Choice Vouchers: Tenant Based Vouchers

12. Housing Choice Vouchers. Tel	iant based voucher	3	
12a. Number of bedrooms on Voucher		12a.	
12b. Is family now moving to this unit? (Y or N)		12b.	
12d. Did family move into your PHA jurisdiction		12d.	
(if no, skip to 12g)			
10a Cast billed you want (wit 0 if abaculard)	Φ.	10-	
12e. Cost billed per month (put 0 if absorbed)		\$	12e.
12f. PHA code billed			12f.
12g. Housing type [] Group Home (pro	prate gross rent) [] Own manu	factured home, lease space	
12h. Owner name	upled by T person		12h.
12i Owner TIN/SSN			12i.
12j. Payment standard for the family		\$	12j.
12k. Rent to owner		\$	12k.
12I Is the family receiving a higher payment st	andard as a reasonable	\$	12k. 12l.
accommodation? (Y or N)	andard as a reasonable	Ψ	121.
12m. Utility allowance, if any		\$	12m.
12n. Security deposit paid by the PHA on beha	If of the family if any	\$	1211. 12n.
	ii oi tile iaililly, ii aily	Φ	
12o. Mobility-related services	naminana (Mari NI)		120(1).
(1) Did the family receive mobility-related (12o(2).
(2) Date family began receiving mobility-re		Φ.	10:-
12p. Gross rent of unit: 12k + 12m (or Space R	ent)	\$	12p.
12q. Lower of 12j or 12p		\$	12q.
12r. TTP: copy from 9j		\$	12r.
12s. Total HAP: 12q minus 12r		\$	12s.
Rent Calculation (if prorated rent, skip to 12a	b)		
12t. Total family share: 12p minus 12s		\$	12t.
12u. HAP to owner: lower of 12k or 12s		\$	12u.
12v. Tenant rent to owner: 12k minus 12u		\$	12v.
12w. Utility reimbursement to family: 12s minus	12u. but do not exceed	\$	12w.
12m	.,	Ť	
Prorated Rent Calculation			
		Φ.	40-1-
12ab. Normal total HAP: copy from 12s, but do	not exceed 12p	\$	12ab.
12ac. Total number eligible			12ac.
12ad. Total number in family			12ad.
12ae. Proration percentage: 12ac ÷ 12ad			12ae.
12af. Prorated total HAP: 12ab X 12ae		\$	12af.
12ag. Mixed family total family contribution: 12p	minus 12af	\$	12ag.
12ah. Utility allowance: copy from 12m	\$	12ah.	
12ai. Mixed family tenant rent to owner: 12ag	\$	12ai.	
minus 12ah	tenant rent If negative, credit tenant		
	\$	12ai.	
12aj. Prorated HAP to owner: 12k minus 12ai. I	f 12ai is negative, put 12k	\$	12aj.
Additional Payments (not HAP)			
12ap. Additional financial support for tenant-bas	ed voucher family	\$	12ap.
12aq. Financial incentive for property owner	oa vouonoi iumny	\$	12ap.
12aq. Financiai incentive for property owner	Ψ	1284.	

Notes

Case Study 3: Crimson Family

• **Situation:** The PHA is conducting an interim for the Crimson family based on Ms. Crimson's timely reporting of new child support income. Five months ago, the PHA conducted an annual recertification for the Crimsons. The reporting of newly awarded child support is the only income change the Crimsons have experienced since their recertification.

• Family information:

Relation	Name	Age	Disabled
Head	Cherry Crimson	53	Y
Youth	Cameron Crimson	12	Y

- Ms. Crimson has a savings account worth \$29,180, earning \$627 in interest. She also has a checking account worth \$1,890, earning \$9 in interest. Cameron has a savings account worth \$19,002, earning \$428.
- Ms. Crimson works part-time earning \$860 semimonthly. Ms. Crimson reported last week that she was awarded, and has started to receive, child support in the amount of \$150 per week. Cameron receives SSI in the amount of \$550 per month.
- The family does not qualify for a health and medical care expense hardship. Ms. Crimson's annual unreimbursed prescription costs were calculated to be \$600, and she pays a long-term care premium of \$75 per month. Cameron's annual out-of-pocket health and medical care expenses are expected to be \$2,800.

Unit information:

Unit size: 2-bedroom

Voucher size: 2-bedroom

- Rent to owner: \$1,475

- 2-bedroom payment standard: \$1.450

- 2-bedroom utility allowance: \$110

PHA policy:

- The PHA's minimum rent is \$50

6. Assets

6a. Family Member Name	No.	6b. Type of asset	6c. Is this asset included in net family assets?	6d. Cash v	alue of asset	6e. Acti	ual Income	6f. Imput	ed Income
		asset		\$		\$		\$	
				\$		\$		\$	
				\$		\$		\$	
				\$		\$		\$	
				\$		\$		\$	
				\$		\$		\$	
				\$		\$		\$	
				\$		\$		\$	
6g, 6h, 6i. Total notal imputed inco		y assets,	total actual income,	\$	6g.	\$	6h.	\$	6i.
6j. Passbook rate	(writte	n as deci	mal)			•			6j.
6k. Final asset in	come:	6h + 6i (see instruction bookle	t)					6k.

7. Income

7a. Family Member Name	No.	7b. Income Code	7c. Calculation (PHA use)	7d. Dollars per year	7e. Income exclusions	7f. Income after exclusions
						(7d minus 7e)
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
7g. Column total			I	1		\$ 7g.
7h. Reserved						
7i. Total annual income: 6k	(+ 7g					7i.
Over-Income Status (Pub						
7j. What is the applicable of						\$ 7j.
7k. Is the family's annual in					[] N	7k.
7l. If the family is over-incor	ne, not	e the start	date of the 24 cor	nsecutive month grace p	period	71.

8. Deductions and Allowances

8a. Total annual income: copy from 7i			\$	8a.
Permissive Deductions				
8b. Family Member Name	No.	8c. Type of permissive deduction	 Amount	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
8e. Total permissive deductions (sum of			\$	8e.
If head/spouse/co-head is under 62 a		nily member is disabled, skip to 8I		
8f. Medical/disability threshold: 8a X 0.			\$	8f.
		ce expense (if no disability expenses, skip to 8k)	\$	8g.
8h. Maximum disability allowance: If 8g	minus 8f	is positive or zero, put amount	\$	8h.
		ative and head/spouse/co-head is under 62 and not led, put 0	\$	8h.
		ative and head/spouse/co-head is elderly or disabled, copy	\$	8h.
8i. Earnings in 7d made possible by dis			\$	8i.
		of 8h or 8i (if 8g is less than 8f and head/spouse/co-head	\$	8j.
	nedical ex	penses (if head/spouse/co-head under 62 and not disabled,	\$	8k.
8l. Family is eligible for medical or child	care expe	ense hardship or both?		81.
		al expense: 8j + 8k (if no disability expenses, copy from 8k)	\$	8m.
8n. Medical/disability assistance deduction:	If no	disability assistance expenses or if 8g is less than 8f, put inus 8f (if 8m minus 8f is negative, put zero)	\$	8n.
	If disa	ability assistance expenses and 8g is greater than or equal copy from 8m	\$	8n.
8p. Elderly/disability allowance	II.		\$	8p.
8q. Number of dependents (people und household, spouse, co-head, foster child		with disability, or full-time student. Do not count head of live-in aide.)		8q.
8r. Allowance per dependent	,	,	\$	8r.
8s. Dependent allowance: 8q X 8r			\$	8s.
8t. Total annual unreimbursed child car	e costs		\$	8t.
8x. Total allowances: 8e + 8n + 8p + 8s			\$	8x.
8y. Adjusted annual income: 8a minus		larger, put 0)	\$	8y.

9. Total Tenant Payment (TTP)

9a. Total monthly income: 8a ÷ 12	\$ 9a.
9c. TTP if based on annual income: 9a X 0.10	\$ 9c.
9d. Adjusted monthly income: 8y ÷ 12	\$ 9d.
9e. Percentage of adjusted monthly income	\$ 9e.
9f. TTP if based on adjusted annual income: (9d X 9e) ÷ 100	\$ 9f.
9g. Welfare rent per month (if none, put 0)	\$ 9g.
9h. Minimum rent (if waived, put 0)	\$ 9h.
9i. Enhanced Voucher minimum rent	\$ 9i.
9j. TTP, highest of lines 9c, 9f, 9g, 9h, or 9i	\$ 9j.
9k. Most recent TTP	\$ 9k.
9m. Qualify for minimum rent hardship exemption? (Y or N)	\$ 9m.

12. Housing Choice Vouchers: Tenant Based Vouchers

12. Housing Choice vouchers: Ter	Tarit Basca Voucilei		
12a. Number of bedrooms on Voucher			12a.
12b. Is family now moving to this unit? (Y or N)			12b.
12d. Did family move into your PHA jurisdiction	under portability? (Y or N)		12d.
(if no, skip to 12g)			
12e. Cost billed per month (put 0 if absorbed)		\$	12e.
12f. PHA code billed			12f.
	orate gross rent) [] Own manuf	actured home, lease space	
[] SRO: 1 room occ	cupied by 1 person		104
12h. Owner name			12h.
12i Owner TIN/SSN		Φ.	12i.
12j. Payment standard for the family		\$	12j.
12k. Rent to owner		\$	12k.
12l Is the family receiving a higher payment sta	andard as a reasonable	\$	121.
accommodation? (Y or N)			
12m. Utility allowance, if any		\$	12m.
12n. Security deposit paid by the PHA on beha	If of the family, if any	\$	12n.
12o. Mobility-related services			120(1).
(1) Did the family receive mobility-related s			12o(2).
(2) Date family began receiving mobility-re			
12p. Gross rent of unit: 12k + 12m (or Space R	lent)	\$	12p.
12q. Lower of 12j or 12p		\$	12q.
10r TTD: copy from 0i		\$	12r.
12r. TTP: copy from 9j			
12s. Total HAP: 12q minus 12r		\$	12s.
	ıb)		
12s. Total HAP: 12q minus 12r Rent Calculation (if prorated rent, skip to 12a	ab)	\$	12s.
12s. Total HAP: 12q minus 12r Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s	ıb)	\$	12s. 12t.
12s. Total HAP: 12q minus 12r Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s	ab)	\$ \$ \$	12s. 12t. 12u.
12s. Total HAP: 12q minus 12r Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s 12v. Tenant rent to owner: 12k minus 12u		\$ \$ \$ \$	12s. 12t. 12u. 12v.
12s. Total HAP: 12q minus 12r Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s 12v. Tenant rent to owner: 12k minus 12u 12w. Utility reimbursement to family: 12s minus		\$ \$ \$	12s. 12t. 12u.
12s. Total HAP: 12q minus 12r Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s 12v. Tenant rent to owner: 12k minus 12u 12w. Utility reimbursement to family: 12s minus 12m		\$ \$ \$ \$	12s. 12t. 12u. 12v.
12s. Total HAP: 12q minus 12r Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s 12v. Tenant rent to owner: 12k minus 12u 12w. Utility reimbursement to family: 12s minus 12m Prorated Rent Calculation	12u, but do not exceed	\$ \$ \$ \$	12s. 12t. 12u. 12v. 12w.
12s. Total HAP: 12q minus 12r Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s 12v. Tenant rent to owner: 12k minus 12u 12w. Utility reimbursement to family: 12s minus 12m Prorated Rent Calculation 12ab. Normal total HAP: copy from 12s, but do	12u, but do not exceed	\$ \$ \$ \$	12s. 12t. 12u. 12v. 12w.
12s. Total HAP: 12q minus 12r Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s 12v. Tenant rent to owner: 12k minus 12u 12w. Utility reimbursement to family: 12s minus 12m Prorated Rent Calculation 12ab. Normal total HAP: copy from 12s, but do 12ac. Total number eligible	12u, but do not exceed	\$ \$ \$ \$	12s. 12t. 12u. 12v. 12v. 12w.
12s. Total HAP: 12q minus 12r Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s 12v. Tenant rent to owner: 12k minus 12u 12w. Utility reimbursement to family: 12s minus 12m Prorated Rent Calculation 12ab. Normal total HAP: copy from 12s, but do 12ac. Total number eligible 12ad. Total number in family	12u, but do not exceed	\$ \$ \$ \$	12s. 12t. 12u. 12v. 12v. 12w. 12ab. 12ac. 12ad.
12s. Total HAP: 12q minus 12r Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s 12v. Tenant rent to owner: 12k minus 12u 12w. Utility reimbursement to family: 12s minus 12m Prorated Rent Calculation 12ab. Normal total HAP: copy from 12s, but do 12ac. Total number eligible 12ad. Total number in family 12ae. Proration percentage: 12ac ÷ 12ad	12u, but do not exceed	\$ \$ \$ \$	12s. 12t. 12u. 12v. 12w. 12ab. 12ac. 12ad. 12ae.
Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s 12v. Tenant rent to owner: 12k minus 12u 12w. Utility reimbursement to family: 12s minus 12m Prorated Rent Calculation 12ab. Normal total HAP: copy from 12s, but do 12ac. Total number eligible 12ad. Total number in family 12ae. Prorated total HAP: 12ab X 12ae	12u, but do not exceed not exceed 12p	\$ \$ \$ \$	12s. 12t. 12u. 12v. 12w. 12ab. 12ac. 12ad. 12ae. 12af.
Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s 12v. Tenant rent to owner: 12k minus 12u 12w. Utility reimbursement to family: 12s minus 12m Prorated Rent Calculation 12ab. Normal total HAP: copy from 12s, but do 12ac. Total number eligible 12ad. Total number in family 12ae. Prorated total HAP: 12ab X 12ae 12ag. Mixed family total family contribution: 12p	12u, but do not exceed not exceed 12p	\$ \$ \$ \$	12s. 12t. 12u. 12v. 12v. 12w. 12ab. 12ac. 12ad. 12ae. 12af. 12ag.
Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s 12v. Tenant rent to owner: 12k minus 12u 12w. Utility reimbursement to family: 12s minus 12m Prorated Rent Calculation 12ab. Normal total HAP: copy from 12s, but do 12ac. Total number eligible 12ad. Total number in family 12ae. Proration percentage: 12ac ÷ 12ad 12af. Prorated total HAP: 12ab X 12ae 12ag. Mixed family total family contribution: 12p 12ah. Utility allowance: copy from 12m	12u, but do not exceed not exceed 12p o minus 12af	\$ \$ \$ \$ \$ \$ \$	12s. 12t. 12u. 12v. 12v. 12w. 12ab. 12ac. 12ad. 12ae. 12af. 12ag. 12ag.
12s. Total HAP: 12q minus 12r Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s 12v. Tenant rent to owner: 12k minus 12u 12w. Utility reimbursement to family: 12s minus 12m Prorated Rent Calculation 12ab. Normal total HAP: copy from 12s, but do 12ac. Total number eligible 12ad. Total number in family 12ae. Proration percentage: 12ac ÷ 12ad 12af. Prorated total HAP: 12ab X 12ae 12ag. Mixed family total family contribution: 12p 12ah. Utility allowance: copy from 12m 12ai. Mixed family tenant rent to owner: 12ag	12u, but do not exceed not exceed 12p minus 12af If positive or 0, put	\$ \$ \$ \$	12s. 12t. 12u. 12v. 12v. 12w. 12ab. 12ac. 12ad. 12ae. 12af. 12ag.
Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s 12v. Tenant rent to owner: 12k minus 12u 12w. Utility reimbursement to family: 12s minus 12m Prorated Rent Calculation 12ab. Normal total HAP: copy from 12s, but do 12ac. Total number eligible 12ad. Total number in family 12ae. Prorated total HAP: 12ab X 12ae 12ag. Mixed family total family contribution: 12p 12ah. Utility allowance: copy from 12m	12u, but do not exceed not exceed 12p minus 12af If positive or 0, put tenant rent	\$ \$ \$ \$ \$ \$ \$	12s. 12t. 12u. 12v. 12w. 12ab. 12ac. 12ad. 12ae. 12af. 12ag. 12ah. 12ai.
Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s 12v. Tenant rent to owner: 12k minus 12u 12w. Utility reimbursement to family: 12s minus 12m Prorated Rent Calculation 12ab. Normal total HAP: copy from 12s, but do 12ac. Total number eligible 12ad. Total number in family 12ae. Proration percentage: 12ac ÷ 12ad 12af. Prorated total HAP: 12ab X 12ae 12ag. Mixed family total family contribution: 12p 12ah. Utility allowance: copy from 12m 12ai. Mixed family tenant rent to owner: 12ag minus 12ah	12u, but do not exceed not exceed 12p minus 12af If positive or 0, put tenant rent If negative, credit tenant	\$ \$ \$ \$ \$ \$ \$ \$	12s. 12t. 12u. 12v. 12v. 12w. 12ab. 12ac. 12ad. 12ae. 12af. 12ag. 12ah. 12ai.
12s. Total HAP: 12q minus 12r Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s 12v. Tenant rent to owner: 12k minus 12u 12w. Utility reimbursement to family: 12s minus 12m Prorated Rent Calculation 12ab. Normal total HAP: copy from 12s, but do 12ac. Total number eligible 12ad. Total number in family 12ae. Proration percentage: 12ac ÷ 12ad 12af. Prorated total HAP: 12ab X 12ae 12ag. Mixed family total family contribution: 12p 12ah. Utility allowance: copy from 12m 12ai. Mixed family tenant rent to owner: 12ag	12u, but do not exceed not exceed 12p minus 12af If positive or 0, put tenant rent If negative, credit tenant	\$ \$ \$ \$ \$ \$ \$	12s. 12t. 12u. 12v. 12v. 12w. 12ab. 12ac. 12ad. 12ae. 12af. 12ag. 12ag. 12ag. 12ah. 12ai.
Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s 12v. Tenant rent to owner: 12k minus 12u 12w. Utility reimbursement to family: 12s minus 12m Prorated Rent Calculation 12ab. Normal total HAP: copy from 12s, but do 12ac. Total number eligible 12ad. Total number in family 12ae. Proration percentage: 12ac ÷ 12ad 12af. Prorated total HAP: 12ab X 12ae 12ag. Mixed family total family contribution: 12p 12ah. Utility allowance: copy from 12m 12ai. Mixed family tenant rent to owner: 12ag minus 12ah	12u, but do not exceed not exceed 12p minus 12af If positive or 0, put tenant rent If negative, credit tenant	\$ \$ \$ \$ \$ \$ \$ \$	12s. 12t. 12u. 12v. 12v. 12w. 12ab. 12ac. 12ad. 12ae. 12af. 12ag. 12ah. 12ai.
Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s 12v. Tenant rent to owner: 12k minus 12u 12w. Utility reimbursement to family: 12s minus 12m Prorated Rent Calculation 12ab. Normal total HAP: copy from 12s, but do 12ac. Total number eligible 12ad. Total number in family 12ae. Prorated total HAP: 12ab X 12ae 12ag. Mixed family total family contribution: 12p 12ah. Utility allowance: copy from 12m 12ai. Mixed family tenant rent to owner: 12ag minus 12ah 12aj. Prorated HAP to owner: 12k minus 12ai. If	12u, but do not exceed not exceed 12p minus 12af If positive or 0, put tenant rent If negative, credit tenant f 12ai is negative, put 12k	\$ \$ \$ \$ \$ \$ \$ \$	12s. 12t. 12u. 12v. 12w. 12ab. 12ac. 12ad. 12ae. 12af. 12ag. 12ah. 12ai.

Notes

Case Study 4: Dijon Family

• **Situation:** It's December and the PHA is processing a new admission for the Dijon family's initial leasing of their unit. The effective date of the new admission will be January 1.

• Family information:

Relation	Name	Age	Disabled
Head	Duke Dijon	47	N
Spouse	Dita Dijon	44	Y
Youth	Delilah Dijon	12	N
Youth	Dane Dijon	10	Y

- Duke recently sold the condo he owned to his brother for \$25,000. The property was valued at \$50,000 and had a mortgage balance of \$10,000. His brother paid all the transfer fees. Duke spent \$15,000 on a new vehicle and the remaining \$10,000 was invested in a certificate of deposit (CD) that pays 3% interest annually and has a penalty for early withdrawal of \$500.
- Dita reported that she has a savings account worth \$750 that earns \$8 in interest. Duke and Dita have a non-interest-bearing joint checking account worth \$1,225.
- Dita receives \$1,000 per month in Social Security disability benefits, but \$175 per month is deducted for her Medicare premium. In October, the SSA announced a COLA of 4.7% for all recipients which takes effect on January 1. The Medicare deduction will stay the same.
- Duke lost his job in November and receives \$400 per week in unemployment.
- The family has \$20 per month in eligible unreimbursed health and medical care expenses for Duke. Delilah has \$360 per year in eligible out-of-pocket expenses. Dane's average monthly health and medical care expenses are \$500, but they are entirely reimbursed by a state disability program.
- Dita is a full-time student, paying \$70 per week total for both children. Dane and Delilah to be in an after-school program which enables her to attend school 40 weeks out of the year. The PHA has verified the child care cost is reasonable.

Housing Choice Voucher Rent Calculations HOTMA

Rent Calculation Case Studies

• Unit information:

- Unit size: 3-bedroom

- Voucher size: 3-bedroom

- Rent to owner: \$1,825

- 3-bedroom payment standard: \$1,755

- 3-bedroom utility allowance: \$150

• PHA policy:

- The PHA's minimum rent is \$0

6. Assets

6a. Family Member Name	No.	6b. Type of asset	6c. Is this asset included in net family assets?	6d. Cash v	alue of asset	6e. Actu	ial Income	6f. Imput	ed Income
				\$		\$		\$	
				\$		\$		\$	
				\$		\$		\$	
				\$		\$		\$	
				\$		\$		\$	
				\$		\$		\$	
				\$		\$		\$	
				\$		\$		\$	
6g, 6h, 6i. Total n total imputed inco		y assets,	total actual income,	\$	6g.	\$	6h.	\$	6i.
6j. Passbook rate	(writte	n as deci	mal)						6j.
6k. Final asset in	come:	6h + 6i (see instruction bookle	t)					6k.

7. Income

7a. Family Member Name	No.	7b. Income Code	7c. Calculation (PHA use)	7d. Dollars per year	7e. Income exclusions	7f. Income after exclusions
				•	•	(7d minus 7e)
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
7g. Column total	1		l	1	1	\$ 79
7h. Reserved						
7i. Total annual income: 6k	(+ 7g					7i
Over-Income Status (Pub	lic Hou	sing Only	')			
7j. What is the applicable of						\$ 7
7k. Is the family's annual in					[] N	7k
71. If the family is over-incor	ne, not	e the start	date of the 24 cor	nsecutive month grace p	period	71.

8. Deductions and Allowances

8a. Total annual income: copy from 7i			\$	8a.
Permissive Deductions				
8b. Family Member Name	No.	8c. Type of permissive deduction	8d. Amount	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
8e. Total permissive deductions (sum			\$	8e.
If head/spouse/co-head is under 62 a	and no fan	nily member is disabled, skip to 8l		
8f. Medical/disability threshold: 8a X 0.			\$	8f.
		ce expense (if no disability expenses, skip to 8k)	\$	8g.
8h. Maximum disability allowance: If 8			\$	8h.
		ative and head/spouse/co-head is under 62 and not led, put 0	\$	8h.
	If neg	ative and head/spouse/co-head is elderly or disabled, copy	\$	8h.
8i. Earnings in 7d made possible by di			\$	8i.
		of 8h or 8i (if 8g is less than 8f and head/spouse/co-head	\$	8j.
	medical ex	penses (if head/spouse/co-head under 62 and not disabled,	\$	8k.
8l. Family is eligible for medical or child	care expe	nse hardshin or both?		81.
		al expense: 8j + 8k (if no disability expenses, copy from 8k)	\$	8m.
8n. Medical/disability assistance deduction:	If no o	disability assistance expenses or if 8g is less than 8f, put inus 8f (if 8m minus 8f is negative, put zero)	\$	8n.
	If disa	ability assistance expenses and 8g is greater than or equal copy from 8m	\$	8n.
8p. Elderly/disability allowance	"		\$	8p.
8q. Number of dependents (people unhousehold, spouse, co-head, foster chi		with disability, or full-time student. Do not count head of live-in aide.)		8q.
8r. Allowance per dependent	,	,	\$	8r.
8s. Dependent allowance: 8g X 8r			\$	8s.
8t. Total annual unreimbursed child ca	re costs		\$	8t.
8x. Total allowances: 8e + 8n + 8p + 8	s + 8t		\$	8x.
8y. Adjusted annual income: 8a minus	8x (if 8x is	larger, put 0)	\$	8y.

9. Total Tenant Payment (TTP)

9a. Total monthly income: 8a ÷ 12	\$ 9a.
9c. TTP if based on annual income: 9a X 0.10	\$ 9c.
9d. Adjusted monthly income: 8y ÷ 12	\$ 9d.
9e. Percentage of adjusted monthly income	\$ 9e.
9f. TTP if based on adjusted annual income: (9d X 9e) ÷ 100	\$ 9f.
9g. Welfare rent per month (if none, put 0)	\$ 9g.
9h. Minimum rent (if waived, put 0)	\$ 9h.
9i. Enhanced Voucher minimum rent	\$ 9i.
9j. TTP, highest of lines 9c, 9f, 9g, 9h, or 9i	\$ 9j.
9k. Most recent TTP	\$ 9k.
9m. Qualify for minimum rent hardship exemption? (Y or N)	\$ 9m.

12. Housing Choice Vouchers: Tenant Based Vouchers

12. Housing Choice vouchers: Ter	Tarit Basca Voucilei		
12a. Number of bedrooms on Voucher			12a.
12b. Is family now moving to this unit? (Y or N)			12b.
12d. Did family move into your PHA jurisdiction	under portability? (Y or N)		12d.
(if no, skip to 12g)			
12e. Cost billed per month (put 0 if absorbed)		\$	12e.
12f. PHA code billed			12f.
	orate gross rent) [] Own manuf	actured home, lease space	
[] SRO: 1 room occ	cupied by 1 person		104
12h. Owner name			12h.
12i Owner TIN/SSN		Φ.	12i.
12j. Payment standard for the family		\$	12j.
12k. Rent to owner		\$	12k.
12l Is the family receiving a higher payment sta	andard as a reasonable	\$	121.
accommodation? (Y or N)			
12m. Utility allowance, if any		\$	12m.
12n. Security deposit paid by the PHA on beha	If of the family, if any	\$	12n.
12o. Mobility-related services			120(1).
(1) Did the family receive mobility-related s			12o(2).
(2) Date family began receiving mobility-re			
12p. Gross rent of unit: 12k + 12m (or Space R	lent)	\$	12p.
12q. Lower of 12j or 12p		\$	12q.
10r TTD: copy from 0i		\$	12r.
12r. TTP: copy from 9j			
12s. Total HAP: 12q minus 12r		\$	12s.
	ıb)		
12s. Total HAP: 12q minus 12r Rent Calculation (if prorated rent, skip to 12a	ab)	\$	12s.
12s. Total HAP: 12q minus 12r Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s	ıb)	\$	12s. 12t.
12s. Total HAP: 12q minus 12r Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s	ab)	\$ \$ \$	12s. 12t. 12u.
12s. Total HAP: 12q minus 12r Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s 12v. Tenant rent to owner: 12k minus 12u		\$ \$ \$ \$	12s. 12t. 12u. 12v.
12s. Total HAP: 12q minus 12r Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s 12v. Tenant rent to owner: 12k minus 12u 12w. Utility reimbursement to family: 12s minus		\$ \$ \$	12s. 12t. 12u.
12s. Total HAP: 12q minus 12r Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s 12v. Tenant rent to owner: 12k minus 12u 12w. Utility reimbursement to family: 12s minus 12m		\$ \$ \$ \$	12s. 12t. 12u. 12v.
12s. Total HAP: 12q minus 12r Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s 12v. Tenant rent to owner: 12k minus 12u 12w. Utility reimbursement to family: 12s minus 12m Prorated Rent Calculation	12u, but do not exceed	\$ \$ \$ \$	12s. 12t. 12u. 12v. 12w.
12s. Total HAP: 12q minus 12r Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s 12v. Tenant rent to owner: 12k minus 12u 12w. Utility reimbursement to family: 12s minus 12m Prorated Rent Calculation 12ab. Normal total HAP: copy from 12s, but do	12u, but do not exceed	\$ \$ \$ \$	12s. 12t. 12u. 12v. 12w.
12s. Total HAP: 12q minus 12r Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s 12v. Tenant rent to owner: 12k minus 12u 12w. Utility reimbursement to family: 12s minus 12m Prorated Rent Calculation 12ab. Normal total HAP: copy from 12s, but do 12ac. Total number eligible	12u, but do not exceed	\$ \$ \$ \$	12s. 12t. 12u. 12v. 12v. 12w.
12s. Total HAP: 12q minus 12r Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s 12v. Tenant rent to owner: 12k minus 12u 12w. Utility reimbursement to family: 12s minus 12m Prorated Rent Calculation 12ab. Normal total HAP: copy from 12s, but do 12ac. Total number eligible 12ad. Total number in family	12u, but do not exceed	\$ \$ \$ \$	12s. 12t. 12u. 12v. 12v. 12w. 12ab. 12ac. 12ad.
12s. Total HAP: 12q minus 12r Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s 12v. Tenant rent to owner: 12k minus 12u 12w. Utility reimbursement to family: 12s minus 12m Prorated Rent Calculation 12ab. Normal total HAP: copy from 12s, but do 12ac. Total number eligible 12ad. Total number in family 12ae. Proration percentage: 12ac ÷ 12ad	12u, but do not exceed	\$ \$ \$ \$	12s. 12t. 12u. 12v. 12w. 12ab. 12ac. 12ad. 12ae.
Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s 12v. Tenant rent to owner: 12k minus 12u 12w. Utility reimbursement to family: 12s minus 12m Prorated Rent Calculation 12ab. Normal total HAP: copy from 12s, but do 12ac. Total number eligible 12ad. Total number in family 12ae. Prorated total HAP: 12ab X 12ae	12u, but do not exceed not exceed 12p	\$ \$ \$ \$	12s. 12t. 12u. 12v. 12w. 12ab. 12ac. 12ad. 12ae. 12af.
Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s 12v. Tenant rent to owner: 12k minus 12u 12w. Utility reimbursement to family: 12s minus 12m Prorated Rent Calculation 12ab. Normal total HAP: copy from 12s, but do 12ac. Total number eligible 12ad. Total number in family 12ae. Prorated total HAP: 12ab X 12ae 12ag. Mixed family total family contribution: 12p	12u, but do not exceed not exceed 12p	\$ \$ \$ \$	12s. 12t. 12u. 12v. 12v. 12w. 12ab. 12ac. 12ad. 12ae. 12af. 12ag.
Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s 12v. Tenant rent to owner: 12k minus 12u 12w. Utility reimbursement to family: 12s minus 12m Prorated Rent Calculation 12ab. Normal total HAP: copy from 12s, but do 12ac. Total number eligible 12ad. Total number in family 12ae. Proration percentage: 12ac ÷ 12ad 12af. Prorated total HAP: 12ab X 12ae 12ag. Mixed family total family contribution: 12p 12ah. Utility allowance: copy from 12m	12u, but do not exceed not exceed 12p o minus 12af	\$ \$ \$ \$ \$ \$ \$	12s. 12t. 12u. 12v. 12v. 12w. 12ab. 12ac. 12ad. 12ae. 12af. 12ag. 12ag.
12s. Total HAP: 12q minus 12r Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s 12v. Tenant rent to owner: 12k minus 12u 12w. Utility reimbursement to family: 12s minus 12m Prorated Rent Calculation 12ab. Normal total HAP: copy from 12s, but do 12ac. Total number eligible 12ad. Total number in family 12ae. Proration percentage: 12ac ÷ 12ad 12af. Prorated total HAP: 12ab X 12ae 12ag. Mixed family total family contribution: 12p 12ah. Utility allowance: copy from 12m 12ai. Mixed family tenant rent to owner: 12ag	12u, but do not exceed not exceed 12p minus 12af If positive or 0, put	\$ \$ \$ \$	12s. 12t. 12u. 12v. 12v. 12w. 12ab. 12ac. 12ad. 12ae. 12af. 12ag.
Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s 12v. Tenant rent to owner: 12k minus 12u 12w. Utility reimbursement to family: 12s minus 12m Prorated Rent Calculation 12ab. Normal total HAP: copy from 12s, but do 12ac. Total number eligible 12ad. Total number in family 12ae. Prorated total HAP: 12ab X 12ae 12ag. Mixed family total family contribution: 12p 12ah. Utility allowance: copy from 12m	12u, but do not exceed not exceed 12p minus 12af If positive or 0, put tenant rent	\$ \$ \$ \$ \$ \$ \$	12s. 12t. 12u. 12v. 12w. 12ab. 12ac. 12ad. 12ae. 12af. 12ag. 12ah. 12ai.
Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s 12v. Tenant rent to owner: 12k minus 12u 12w. Utility reimbursement to family: 12s minus 12m Prorated Rent Calculation 12ab. Normal total HAP: copy from 12s, but do 12ac. Total number eligible 12ad. Total number in family 12ae. Proration percentage: 12ac ÷ 12ad 12af. Prorated total HAP: 12ab X 12ae 12ag. Mixed family total family contribution: 12p 12ah. Utility allowance: copy from 12m 12ai. Mixed family tenant rent to owner: 12ag minus 12ah	12u, but do not exceed not exceed 12p minus 12af If positive or 0, put tenant rent If negative, credit tenant	\$ \$ \$ \$ \$ \$ \$ \$	12s. 12t. 12u. 12v. 12v. 12w. 12ab. 12ac. 12ad. 12ae. 12af. 12ag. 12ah. 12ai.
12s. Total HAP: 12q minus 12r Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s 12v. Tenant rent to owner: 12k minus 12u 12w. Utility reimbursement to family: 12s minus 12m Prorated Rent Calculation 12ab. Normal total HAP: copy from 12s, but do 12ac. Total number eligible 12ad. Total number in family 12ae. Proration percentage: 12ac ÷ 12ad 12af. Prorated total HAP: 12ab X 12ae 12ag. Mixed family total family contribution: 12p 12ah. Utility allowance: copy from 12m 12ai. Mixed family tenant rent to owner: 12ag	12u, but do not exceed not exceed 12p minus 12af If positive or 0, put tenant rent If negative, credit tenant	\$ \$ \$ \$ \$ \$ \$	12s. 12t. 12u. 12v. 12v. 12w. 12ab. 12ac. 12ad. 12ae. 12af. 12ag. 12ag. 12ag. 12ah. 12ai.
Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s 12v. Tenant rent to owner: 12k minus 12u 12w. Utility reimbursement to family: 12s minus 12m Prorated Rent Calculation 12ab. Normal total HAP: copy from 12s, but do 12ac. Total number eligible 12ad. Total number in family 12ae. Proration percentage: 12ac ÷ 12ad 12af. Prorated total HAP: 12ab X 12ae 12ag. Mixed family total family contribution: 12p 12ah. Utility allowance: copy from 12m 12ai. Mixed family tenant rent to owner: 12ag minus 12ah	12u, but do not exceed not exceed 12p minus 12af If positive or 0, put tenant rent If negative, credit tenant	\$ \$ \$ \$ \$ \$ \$ \$	12s. 12t. 12u. 12v. 12v. 12w. 12ab. 12ac. 12ad. 12ae. 12af. 12ag. 12ah. 12ai.
Rent Calculation (if prorated rent, skip to 12a 12t. Total family share: 12p minus 12s 12u. HAP to owner: lower of 12k or 12s 12v. Tenant rent to owner: 12k minus 12u 12w. Utility reimbursement to family: 12s minus 12m Prorated Rent Calculation 12ab. Normal total HAP: copy from 12s, but do 12ac. Total number eligible 12ad. Total number in family 12ae. Prorated total HAP: 12ab X 12ae 12ag. Mixed family total family contribution: 12p 12ah. Utility allowance: copy from 12m 12ai. Mixed family tenant rent to owner: 12ag minus 12ah 12aj. Prorated HAP to owner: 12k minus 12ai. If	12u, but do not exceed not exceed 12p minus 12af If positive or 0, put tenant rent If negative, credit tenant f 12ai is negative, put 12k	\$ \$ \$ \$ \$ \$ \$ \$	12s. 12t. 12u. 12v. 12w. 12ab. 12ac. 12ad. 12ae. 12af. 12ag. 12ah. 12ai.

Notes

Case Study 5: Flamingo Family

• **Situation:** An annual reexamination is being processed for the Flamingo family.

• Family information:

Relation	Name	Age	Disabled
Head	Fiona Flamingo	36	N
Youth	Feivel Flamingo	12	Y

- Fiona has a savings account worth \$20,000 that earns \$100 in interest.
- Feivel has a checking account worth \$1,900 that earns \$10.
- Feivel receives \$950 per month in SSI.
- Because she takes care of Feivel full-time at home, Fiona receives \$5,500 per month from the state Medicaid office. Fiona is not employed outside of the home.

• Unit information:

- Unit size: 2-bedroom

Voucher size: 2-bedroomRent to owner: \$1,500

2-bedroom payment standard: \$1,5252-bedroom utility allowance: \$135

• PHA policy:

- The PHA's minimum rent is \$0

6. Assets

6a. Family Member Name	No.	6b. Type of asset	6c. Is this asset included in net family assets?	6d. Cash va	alue of asset	6e. Acti	ual Income	6f. Imput	ed Income
		asset		\$		\$		\$	
				\$		\$		\$	
				\$		\$		\$	
				\$		\$		\$	
				\$		\$		\$	
				\$		\$		\$	
				\$		\$		\$	
				\$		\$		\$	
6g, 6h, 6i. Total notal imputed inco		y assets,	total actual income,	\$	6g.	\$	6h.	\$	6i.
6j. Passbook rate	(writte	n as deci	mal)	•		•			6j.
6k. Final asset in	come:	6h + 6i (see instruction bookle	t)					6k.

7. Income

7a. Family Member Name	No.	7b. Income Code	7c. Calculation (PHA use)	7d. Dollars per year	7e. Income exclusions	7f. Income after exclusions
		0000				(7d minus 7e)
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
				\$	\$	\$
7g. Column total		1				\$ 7g.
7h. Reserved						
7i. Total annual income: 6k	(+ 7g					7i.
Over-Income Status (Pub	lic Hou	sing Only)			
7j. What is the applicable of						\$ 7j.
7k. Is the family's annual in					[] N	7k.
7l. If the family is over-incor	ne, not	e the start	date of the 24 cor	nsecutive month grace p	period	71.

8. Deductions and Allowances

8a. Total annual income: copy from 7i			\$	8a.
Permissive Deductions				
8b. Family Member Name	No.	8c. Type of permissive deduction	8d. Amount	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
8e. Total permissive deductions (sum			\$	8e.
If head/spouse/co-head is under 62 a	and no fan	nily member is disabled, skip to 8l		
8f. Medical/disability threshold: 8a X 0.			\$	8f.
		ce expense (if no disability expenses, skip to 8k)	\$	8g.
8h. Maximum disability allowance: If 8			\$	8h.
		ative and head/spouse/co-head is under 62 and not led, put 0	\$	8h.
	If neg	ative and head/spouse/co-head is elderly or disabled, copy	\$	8h.
8i. Earnings in 7d made possible by di			\$	8i.
		of 8h or 8i (if 8g is less than 8f and head/spouse/co-head	\$	8j.
	medical ex	penses (if head/spouse/co-head under 62 and not disabled,	\$	8k.
8l. Family is eligible for medical or child	care expe	nse hardshin or both?		81.
		al expense: 8j + 8k (if no disability expenses, copy from 8k)	\$	8m.
8n. Medical/disability assistance deduction:	If no o	disability assistance expenses or if 8g is less than 8f, put inus 8f (if 8m minus 8f is negative, put zero)	\$	8n.
	If disa	ability assistance expenses and 8g is greater than or equal copy from 8m	\$	8n.
8p. Elderly/disability allowance	"		\$	8p.
8q. Number of dependents (people unhousehold, spouse, co-head, foster chi		with disability, or full-time student. Do not count head of live-in aide.)		8q.
8r. Allowance per dependent	,	,	\$	8r.
8s. Dependent allowance: 8g X 8r			\$	8s.
8t. Total annual unreimbursed child ca	re costs		\$	8t.
8x. Total allowances: 8e + 8n + 8p + 8	s + 8t		\$	8x.
8y. Adjusted annual income: 8a minus	8x (if 8x is	larger, put 0)	\$	8y.

9. Total Tenant Payment (TTP)

9a. Total monthly income: 8a ÷ 12	\$ 9a.
9c. TTP if based on annual income: 9a X 0.10	\$ 9c.
9d. Adjusted monthly income: 8y ÷ 12	\$ 9d.
9e. Percentage of adjusted monthly income	\$ 9e.
9f. TTP if based on adjusted annual income: (9d X 9e) ÷ 100	\$ 9f.
9g. Welfare rent per month (if none, put 0)	\$ 9g.
9h. Minimum rent (if waived, put 0)	\$ 9h.
9i. Enhanced Voucher minimum rent	\$ 9i.
9j. TTP, highest of lines 9c, 9f, 9g, 9h, or 9i	\$ 9j.
9k. Most recent TTP	\$ 9k.
9m. Qualify for minimum rent hardship exemption? (Y or N)	\$ 9m.

12. Housing Choice Vouchers: Tenant Based Vouchers

12. Housing Choice V	n Voucher			12a.
12b. Is family now moving to				12b.
12d. Did family move into you	ur PHA jurisdiction	under portability? (Y or N)		12d.
(if no, skip to 12g)	ar i i ii i janoaioiioii	and portability: (1 of 14)		124.
12e. Cost billed per month (p	out 0 if absorbed)		\$	12e.
12f. PHA code billed	out o ii absorbed)		Ψ	126. 12f.
12g. Housing type	[] Oroun Home /pro	prate gross rent) [] Own manuf	instruced home leads and a	121.
12g. Housing type	[] SRO: 1 room occ		actured nome, lease space	
12h. Owner name	• •			12h.
12i Owner TIN/SSN				12i.
12j. Payment standard for the	ne family		\$	12j.
12k. Rent to owner			\$	12k.
12l Is the family receiving a	higher payment sta	andard as a reasonable	\$	12l.
accommodation? (Y or N)				
12m. Utility allowance, if any	,		\$	12m.
12n. Security deposit paid b		If of the family, if any	\$	12n.
12o. Mobility-related service		7,		120(1).
(1) Did the family receive		services? (Y or N)		120(2).
(2) Date family began re				. = = (=).
12p. Gross rent of unit: 12k			\$	12p.
12q. Lower of 12j or 12p	(\$	12q.
			\$	12r.
12r TTP: CODY from 9i				
12r. TTP: copy from 9j 12s. Total HAP: 12q minus 1	2r		\$	12s.
		b)		
12s. Total HAP: 12q minus 1 Rent Calculation (if prorated) 12t. Total family share: 12p r	d rent, skip to 12a	b)	\$	
12s. Total HAP: 12q minus 1 Rent Calculation (if prorated) 12t. Total family share: 12p r 12u. HAP to owner: lower of	d rent, skip to 12a minus 12s 12k or 12s	b)	\$	12s.
12s. Total HAP: 12q minus 1 Rent Calculation (if prorated) 12t. Total family share: 12p r	d rent, skip to 12a minus 12s 12k or 12s	b)	\$	12s. 12t.
12s. Total HAP: 12q minus 1 Rent Calculation (if prorated) 12t. Total family share: 12p r 12u. HAP to owner: lower of	d rent, skip to 12a minus 12s 12k or 12s 2k minus 12u	·	\$ \$ \$	12s. 12t. 12u.
12s. Total HAP: 12q minus 1 Rent Calculation (if prorated 12t. Total family share: 12p r 12u. HAP to owner: lower of 12v. Tenant rent to owner: 12	d rent, skip to 12a minus 12s 12k or 12s 2k minus 12u	·	\$ \$ \$ \$	12s. 12t. 12u. 12v.
12s. Total HAP: 12q minus 1 Rent Calculation (if prorated 12t. Total family share: 12p r 12u. HAP to owner: lower of 12v. Tenant rent to owner: 12 12w. Utility reimbursement to	d rent, skip to 12a minus 12s 12k or 12s 2k minus 12u	·	\$ \$ \$ \$	12s. 12t. 12u. 12v.
12s. Total HAP: 12q minus 1 Rent Calculation (if prorated) 12t. Total family share: 12p minus 1 12u. HAP to owner: lower of 12v. Tenant rent to owner: 12 12w. Utility reimbursement to 12m Prorated Rent Calculation 12ab. Normal total HAP: cop	d rent, skip to 12a minus 12s 12k or 12s 2k minus 12u family: 12s minus	12u, but do not exceed	\$ \$ \$ \$	12s. 12t. 12u. 12v.
12s. Total HAP: 12q minus 1 Rent Calculation (if prorated) 12t. Total family share: 12p r 12u. HAP to owner: lower of 12v. Tenant rent to owner: 12 12w. Utility reimbursement to 12m Prorated Rent Calculation 12ab. Normal total HAP: cop 12ac. Total number eligible	d rent, skip to 12a minus 12s 12k or 12s 2k minus 12u family: 12s minus	12u, but do not exceed	\$ \$ \$ \$	12s. 12t. 12u. 12v. 12w.
12s. Total HAP: 12q minus 1 Rent Calculation (if prorated) 12t. Total family share: 12p minus 1 12u. HAP to owner: lower of 12v. Tenant rent to owner: 12 12w. Utility reimbursement to 12m Prorated Rent Calculation 12ab. Normal total HAP: cop	d rent, skip to 12a minus 12s 12k or 12s 2k minus 12u family: 12s minus	12u, but do not exceed	\$ \$ \$ \$	12s. 12t. 12u. 12v. 12w.
12s. Total HAP: 12q minus 1 Rent Calculation (if prorated) 12t. Total family share: 12p r 12u. HAP to owner: lower of 12v. Tenant rent to owner: 12 12w. Utility reimbursement to 12m Prorated Rent Calculation 12ab. Normal total HAP: cop 12ac. Total number eligible 12ad. Total number in family	minus 12s 12k or 12s 2k minus 12u 2k minus 12u of family: 12s minus	12u, but do not exceed	\$ \$ \$ \$	12s. 12t. 12u. 12v. 12w. 12ab. 12ac.
12s. Total HAP: 12q minus 1 Rent Calculation (if prorated) 12t. Total family share: 12p r 12u. HAP to owner: lower of 12v. Tenant rent to owner: 12 12w. Utility reimbursement to 12m Prorated Rent Calculation 12ab. Normal total HAP: cop 12ac. Total number eligible 12ad. Total number in family 12ae. Proration percentage:	d rent, skip to 12a minus 12s 12k or 12s 2k minus 12u family: 12s minus oy from 12s, but do	12u, but do not exceed	\$ \$ \$ \$	12s. 12t. 12u. 12v. 12w. 12ab. 12ac. 12ad. 12ae.
12s. Total HAP: 12q minus 1 Rent Calculation (if prorated) 12t. Total family share: 12p minus 1 12u. HAP to owner: lower of 12v. Tenant rent to owner: 12 12w. Utility reimbursement to 12m Prorated Rent Calculation 12ab. Normal total HAP: cop 12ac. Total number eligible 12ad. Total number in family 12ae. Proration percentage: 12af. Prorated total HAP: 12	d rent, skip to 12a minus 12s 12k or 12s 2k minus 12u family: 12s minus by from 12s, but do 1 12ac ÷ 12ad 2ab X 12ae	12u, but do not exceed not exceed 12p	\$ \$ \$ \$	12s. 12t. 12u. 12v. 12w. 12ab. 12ac. 12ad. 12ae. 12af.
12s. Total HAP: 12q minus 1 Rent Calculation (if prorated) 12t. Total family share: 12p minus 1 12u. HAP to owner: lower of 12v. Tenant rent to owner: 12 12w. Utility reimbursement to 12m Prorated Rent Calculation 12ab. Normal total HAP: cop 12ac. Total number eligible 12ad. Total number in family 12ae. Proration percentage: 12af. Prorated total HAP: 12 12ag. Mixed family total family	d rent, skip to 12a minus 12s 12k or 12s 2k minus 12u family: 12s minus oy from 12s, but do not be seen to be seen to 12ad 2ab X 12ae ily contribution: 12p	12u, but do not exceed not exceed 12p	\$ \$ \$ \$	12s. 12t. 12u. 12v. 12w. 12ab. 12ac. 12ad. 12ae. 12af. 12ag.
12s. Total HAP: 12q minus 1 Rent Calculation (if prorated 12t. Total family share: 12p minus 1 12u. HAP to owner: lower of 12v. Tenant rent to owner: 12 12w. Utility reimbursement to 12m Prorated Rent Calculation 12ab. Normal total HAP: cop 12ac. Total number eligible 12ad. Total number in family 12ae. Proration percentage: 12af. Prorated total HAP: 12 12ag. Mixed family total family 12ah. Utility allowance: copy	d rent, skip to 12a minus 12s 12k or 12s 2k minus 12u family: 12s minus oy from 12s, but do 12ac ÷ 12ad 2ab X 12ae ily contribution: 12p	not exceed 12p	\$ \$ \$ \$ \$ \$ \$ \$	12s. 12t. 12u. 12v. 12v. 12w. 12ab. 12ac. 12ad. 12ae. 12af. 12ag. 12ag.
12s. Total HAP: 12q minus 1 Rent Calculation (if prorated 12t. Total family share: 12p rough 12u. HAP to owner: lower of 12v. Tenant rent to owner: 12 12w. Utility reimbursement to 12m Prorated Rent Calculation 12ab. Normal total HAP: cop 12ac. Total number eligible 12ad. Total number in family 12ae. Proration percentage: 12af. Prorated total HAP: 12 12ag. Mixed family total family 12ah. Utility allowance: copy 12ai. Mixed family tenant rent 12 12 12ag. Mixed family tenant rent 12 12 12 12 12 12 12 12 12 12 12 12 12	d rent, skip to 12a minus 12s 12k or 12s 2k minus 12u family: 12s minus oy from 12s, but do 12ac ÷ 12ad 2ab X 12ae ily contribution: 12p	not exceed 12p minus 12af If positive or 0, put	\$ \$ \$ \$	12s. 12t. 12u. 12v. 12w. 12ab. 12ac. 12ad. 12ae. 12af. 12ag.
12s. Total HAP: 12q minus 1 Rent Calculation (if prorated) 12t. Total family share: 12p r 12u. HAP to owner: lower of 12v. Tenant rent to owner: 12 12w. Utility reimbursement to 12m Prorated Rent Calculation 12ab. Normal total HAP: cop 12ac. Total number eligible 12ad. Total number in family 12ae. Proration percentage: 12af. Prorated total HAP: 12 12ag. Mixed family total famil 12ah. Utility allowance: copy	d rent, skip to 12a minus 12s 12k or 12s 2k minus 12u family: 12s minus oy from 12s, but do 12ac ÷ 12ad 2ab X 12ae ily contribution: 12p	not exceed 12p minus 12af If positive or 0, put tenant rent	\$ \$ \$ \$ \$ \$ \$ \$	12s. 12t. 12u. 12v. 12v. 12w. 12ab. 12ac. 12ad. 12ae. 12af. 12ag. 12ah. 12ai.
Rent Calculation (if prorated 12t. Total family share: 12p r 12u. HAP to owner: lower of 12v. Tenant rent to owner: 12 12w. Utility reimbursement to 12m Prorated Rent Calculation 12ab. Normal total HAP: cop 12ac. Total number eligible 12ad. Total number in family 12ae. Proration percentage: 12af. Prorated total HAP: 12 12ag. Mixed family total family 12ah. Utility allowance: copy 12ai. Mixed family tenant reiminus 12ah	d rent, skip to 12a minus 12s 12k or 12s 2k minus 12u family: 12s minus oy from 12s, but do 12ac ÷ 12ad 2ab X 12ae ily contribution: 12p from 12m nt to owner: 12ag	not exceed 12p minus 12af If positive or 0, put tenant rent If negative, credit tenant	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	12s. 12t. 12u. 12v. 12v. 12w. 12ab. 12ac. 12ad. 12ae. 12af. 12ag. 12ah. 12ai.
Rent Calculation (if prorated 12t. Total family share: 12p r 12u. HAP to owner: lower of 12v. Tenant rent to owner: 12 ment to 12m. Utility reimbursement to 12m. Utility reimbursement to 12m. Prorated Rent Calculation 12ab. Normal total HAP: cop 12ac. Total number eligible 12ad. Total number in family 12ae. Proration percentage: 12af. Prorated total HAP: 12 12ag. Mixed family total family 12ah. Utility allowance: copy 12ai. Mixed family tenant reminus 12ah.	minus 12s 12k or 12s 2k minus 12u family: 12s minus of family: 12s minus	not exceed 12p minus 12af If positive or 0, put tenant rent If negative, credit tenant	\$ \$ \$ \$ \$ \$ \$ \$	12s. 12t. 12u. 12v. 12w. 12ab. 12ac. 12ad. 12ae. 12af. 12ag. 12ah. 12ai.
12s. Total HAP: 12q minus 1 Rent Calculation (if prorated 12t. Total family share: 12p rows 12u. HAP to owner: lower of 12v. Tenant rent to owner: 12 12w. Utility reimbursement to 12m Prorated Rent Calculation 12ab. Normal total HAP: cop 12ac. Total number eligible 12ad. Total number in family 12ae. Proration percentage: 12af. Prorated total HAP: 12 12ag. Mixed family total family 12ah. Utility allowance: copy 12ai. Mixed family tenant reiminus 12ah 12aj. Prorated HAP to owner Additional Payments (not Hermann)	minus 12s 12k or 12s 2k minus 12u 15 minus 12u 16 minus 12u 16 minus 12u 16 minus 12u 17 minus 12u 18 minus 12u 19 from 12s, but do 19 19 from 12ad 2ab X 12ae 2ab X	not exceed 12p minus 12af If positive or 0, put tenant rent If negative, credit tenant f 12ai is negative, put 12k	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	12s. 12t. 12u. 12v. 12v. 12w. 12ab. 12ac. 12ad. 12ae. 12af. 12ag. 12ah. 12ai.
Rent Calculation (if prorated 12t. Total family share: 12p r 12u. HAP to owner: lower of 12v. Tenant rent to owner: 12 ment to 12m. Utility reimbursement to 12m. Utility reimbursement to 12m. Prorated Rent Calculation 12ab. Normal total HAP: cop 12ac. Total number eligible 12ad. Total number in family 12ae. Proration percentage: 12af. Prorated total HAP: 12 12ag. Mixed family total family 12ah. Utility allowance: copy 12ai. Mixed family tenant reminus 12ah.	minus 12s 12k or 12s 2k minus 12u 15 family: 12s minus 19 from 12s, but do 19 12ac ÷ 12ad 2ab X 12ae 19 contribution: 12p 17 from 12m 18 minus 12ai. If	not exceed 12p minus 12af If positive or 0, put tenant rent If negative, credit tenant f 12ai is negative, put 12k	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	12s. 12t. 12u. 12v. 12v. 12w. 12ab. 12ac. 12ad. 12ae. 12af. 12ag. 12ah. 12ai.