



Join Our Team

An Exciting and Rewarding Career Opportunity

Southern Nevada Regional Housing Authority

Announcement Number	Job Title
23-049	Maintenance Worker
Number of Openings	Compensation (Depending on Experience, DOE)
1 or more (Full-Time, 7 AM to 6 PM, Mon-Thurs)	\$49,819.95 (Step 1) - \$79,644.65 (Step 20) annually <i>The typical starting range for this position is between \$49,819.95 and \$54,991.87, DOE</i>

Opening Date	Closing Date
November 1, 2023 <i>Applications are reviewed on a rolling basis.</i>	December 31, 2023, (or until filled) <i>The closing date may be earlier based on the number of applications received.</i>
To Apply and Required Documents	Conditions of Employment
<p>This position is open to both internal and external applicants. Applicants should:</p> <ul style="list-style-type: none"> ▪ Complete online an application - to apply click here ▪ Submit a cover letter and resume <p style="text-align: center;">Incomplete applications will not be considered.</p> <p><i>*Applicants who meet minimum qualifications are not guaranteed an interview.</i></p>	<p>Upon a conditional offer of employment, the candidate must successfully:</p> <ul style="list-style-type: none"> ▪ Complete a background investigation which may include: <i>(education, criminal history, credit, fingerprints, and DMV)</i> ▪ Pass a workplace drug test, within 72-hours* ▪ Possess a valid State of Nevada driver's license ▪ Possess a clean driving record

**As a federally-funded employer, although legal in the state of Nevada, marijuana is restricted under Federal guidelines.*

Employee Benefits
<p>Pay is only part of the generous total compensation package you receive while working for our premier agency. Employees enjoy a 3-day weekend; free parking; 2 weeks vacations (years 1 and 2); 13 sick days; 13 paid holidays, including your birthday; medical, dental, and vision insurance – 100% employer paid (employee only); health and dependent care flexible spending accounts; life and long-term disability insurance (employer paid); 457B Deferred Compensation Plan; Public Employee Retirement System (PERS) – 100% Employer-Funded or Employee/Employer-Funded (50%/50%); Employee Assistance Program (EAP); and a host of voluntary employee benefits options. Student loan forgiveness is available to qualified individuals, pursuant to the Public Service Loan Forgiveness (PSLF) program.</p>

Overview
<p>The Southern Nevada Regional Housing Authority (SNVRHA) is currently recruiting Maintenance Workers to join our team. Through its public housing programs, SNRHA provides affordable housing to low- and moderate-income households. Our team is comprised of 200+ committed and caring professionals who support our mission and the clients and communities we serve. Our success is built upon the contributions of our valued employees. To learn more, please visit us online - www.snvrha.org.</p> <p>If relocating from out-of-state, more than its famous Strip which provides endless entertainment opportunities for locals and tourists, Las Vegas, Nevada also offers a family-friendly environment with wonderful neighborhoods, affordable living, warm weather, outdoor wonders (hiking, climbing, snow-skiing, boating, sightseeing, and more), professional sports, and world-class restaurants. Las Vegas is home to the University of Nevada, Las Vegas (UNLV) and a few hour's drive to beach destinations in Southern California, the Grand Canyon in Arizona, and national parks and ski resorts in Utah. Nevada is among the most tax-friendly states in the U.S. with residents enjoying no state income tax, no county income tax, no inheritance tax, and lower property taxes.</p>

Position Summary
<p>The Maintenance Worker is responsible for the day-to-day general and preventative maintenance, electrical, plumbing, carpentry, grounds, painting, and irrigation repair.</p>

Southern Nevada Regional Housing Authority (SNRHA) is an Equal Opportunity Employer

SNRHA prohibits discrimination and harassment without regard to race, color, national origin, religion, sex, sexual orientation, gender identity or expression, age, disability, protected veteran status, genetics, or any other characteristic protected by federal, state, or local laws.

Duties and Responsibilities

This announcement is a summary of typical job functions and not an exhaustive or comprehensive list of all duties and responsibilities. This position is accountable for performing the following duties and responsibilities, with or without reasonable accommodation.

- Conducts trash pickup.
- Prepares vacant units, paints, and conducts drywall repair.
- Conducts filter changes, annual fire extinguisher replacement, and pest control.
- Conducts annual inventory.
- Installs doors, cabinets, countertops, light fixtures, flooring, irrigation valves, vanities, toilets, appliances, lock changes, and key control.
- Receives deliveries.
- Prepares supply orders.
- Conducts posting of notices and flyers.
- Manages inventory of parts.
- Respond to emergency calls during and after working hours as required including on-call assigned.
- Perform other job-related tasks and duties as assigned.

This position is eligible for participation in the collective bargaining unit (SEIC) representing certain Southern Nevada Regional Housing Authority employees.

Minimum Qualifications

Minimum qualifications are intended to identify applicants most likely to perform successfully on the job. Applicants who meet minimum qualifications are not guaranteed an interview; however, are further assessed in order to determine how well (s)he meets the minimum qualifications of the position and the immediate needs of the agency. Applicants should possess the following:

- High School diploma or GED equivalent.
- Two (2) years of experience in building and/or residential maintenance.

Preferred Qualifications

Preferred qualifications are desired qualifications above and beyond minimum qualifications that demonstrate additional education, experience, training, or other credentials. Preference may be given to applicants who possess the following preferred qualifications:

- Experience working with low-income housing.
- Experience assisting a diversity of population of residents and tenants, including low-income, disabled, and elderly.
- Some knowledge of HVAC systems, is helpful.

Screening and Selection

Applicants who meet minimum qualifications may be further considered. Minimum qualifications are used as a first step in identifying applicants who may perform satisfactorily on the job. Applicants who “meet” minimum qualifications are further assessed in order to determine how well (s)he meets the minimum qualification for the position. Evaluation factors include but are not limited to, a cover letter and resume, writing samples, pre-employment testing/assessments, panel interviews, references, performance evaluations, and background investigation.

Reasonable Accommodation

If you require a reasonable accommodation to participate in our hiring process, contact our Human Resources Department (702.477.3170).

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