

AGENDA
PUBLIC HOUSING RENT CALCULATION
WEB TRAINING - HOTMA NOW

DAY ONE

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|-------|---|
| 8:00 | Registration |
| 8:30 | Welcome and Introductions |
| 8:45 | Course Overview |
| | Learning Outcomes |
| | Overview of HOTMA |
| | Overview of HUD-50058 Form |
| | Annual Income |
| | <ul style="list-style-type: none">▪ Income of Various Household Members▪ Earned Income▪ Seasonal Income |
| 10:15 | Break |
| 10:30 | Annual Income (continued) |
| | <ul style="list-style-type: none">▪ Income of Students▪ Periodic Payments |
| 12:00 | Lunch (on your own) |
| 1:00 | Annual Income (continued) |
| | <ul style="list-style-type: none">▪ Nonrecurring Income▪ Imputed Welfare▪ Other Types of Income |
| 2:30 | Break |
| 2:45 | Assets |
| | <ul style="list-style-type: none">▪ Types of Assets |
| 5:00 | End of Day One |

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DAY TWO

- 8:00** **Assets** (continued)
- Market Value
 - Cash Value
 - Anticipated Income
- 10:15** **Break**
- 10:30** **Adjusted Income Calculation** (continued)
- Dependent Allowance
 - Elderly/Disabled Allowance
 - Child Care Allowance
 - Disability Assistance Expenses
 - Health and Medical Care Expenses
- 12:00** **Lunch** (on your own)
- 1:00** **Verification**
- Rent Calculation**
- Total Tenant Payment (TTP)
 - Minimum Rent
- 2:30** **Break**
- 2:45** **Rent Calculation** (continued)
- Tenant Rent
 - Family Choice in Rents
- Rent Calculation Quiz**
- 5:00** **End of Day Two**

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DAY THREE

8:00	Rent Calculation Case Studies
10:15	Break
10:30	Rent Calculation Case Studies (continued)
12:00	End of Seminar

Certification Exam Available Online